

Emily Nguyen

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[Date]

The Hiring Manager
XXXX Health
Parramatta, NSW

Dear Hiring Manager,

I am writing to apply for the Graduate Registered Nurse position at XXXX Health. I recently completed my Bachelor of Nursing and hold current AHPRA registration, and I am eager to begin my nursing career in your team.

During my clinical placements across medical, surgical and aged care settings, I carried out patient assessments and clinical observations, assisted with medication rounds, and documented care in the electronic medical record under supervision. I also worked as an Assistant in Nursing in aged care, where I supported residents with daily living and reported changes to the registered nurses. I hold a current Police Check, Working with Children Check and First Aid and CPR certificate.

I would welcome the opportunity to bring my clinical skills, reliability and patient-centred approach to your team. My resume is attached, and I would be glad to discuss my application at an interview. Thank you for your time and consideration.

Kind regards,

Emily Nguyen