

Zoe Carter

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CAREER OBJECTIVE

Motivated and reliable school leaver seeking a first part-time or casual role in retail or customer service. No paid work experience yet, but a strong record of teamwork, leadership and effort at school, and genuinely keen to learn and contribute. Available for weekend and after-school shifts.

KEY SKILLS

- Friendly communication
- Teamwork
- Reliable and punctual
- Time management
- Computer skills (Microsoft Office)
- Quick to learn new tasks
- Problem-solving
- Positive, can-do attitude

EDUCATION

South Australian Certificate of Education (Year 12)

2025

Secondary school example, Prospect, SA

Completed. Subjects included English, Mathematics, Biology and Digital Technologies. Led a Year 12 group research project, coordinating the team and presenting the findings to the class.

ACHIEVEMENTS & ACTIVITIES

- Captain of the school basketball team — organised training and supported newer players
- Member of the school debating team (2024–2025)
- Peer tutor, helping younger students with maths during study periods
- Awarded a certificate for consistent attendance and effort

LICENCES & CERTIFICATIONS

- First Aid certificate (HLTAID011)
- Driver's licence (Learner / L plates)

REFEREES

Referees available on request.