

Rebecca Lawson

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PROFESSIONAL SUMMARY

Operations Manager with more than ten years of experience leading teams and improving how organisations run. Track record of streamlining processes, managing budgets and developing people. Looking for a senior operations role where I can build efficient teams and deliver measurable results.

KEY SKILLS

- Operations and people leadership
- Budget and cost management
- Process and continuous improvement
- Stakeholder management
- Project delivery
- Workforce planning
- Supplier and contract management
- Reporting to executives

WORK EXPERIENCE

Operations Manager Jan 2019 – Present
XXXX Group, Adelaide, SA

- Lead a department of 25 staff across three teams, with accountability for the annual operating budget
- Redesigned a core process that cut turnaround time by around 30 per cent without adding headcount
- Introduced quarterly planning that improved on-time delivery and reduced overtime costs
- Mentored two team leaders into management roles

Team Leader, Operations Mar 2014 – Dec 2018
XXXX Logistics, Adelaide, SA

- Managed a team of twelve and the day-to-day running of a busy dispatch operation
- Implemented a new scheduling approach that improved accuracy and reduced errors
- Partnered with suppliers to renegotiate terms and lower ongoing costs

EDUCATION

Bachelor of Business (Management) 2013
University example, Adelaide, SA
Completed.

PROFESSIONAL MEMBERSHIPS

- Member, Australian Institute of Management

PROFESSIONAL DEVELOPMENT

- Project Management fundamentals (short course, 2021)
- Leading High-Performing Teams (workshop, 2022)

REFEREES

Referees available on request.