

Liam Chen

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CAREER OBJECTIVE

Friendly and reliable retail assistant seeking casual or part-time work in sales or customer service. Comfortable serving customers, operating a register and keeping the shop floor tidy and well stocked. Available for weekend, evening and rostered shifts, and quick to learn new products and systems.

KEY SKILLS

- Friendly customer service
- Point-of-sale (POS) operation
- Cash and EFTPOS handling
- Stock replenishment and merchandising
- Helping customers find products
- Tidy and well presented
- Teamwork and communication
- Reliable and punctual

EDUCATION

Higher School Certificate (Year 12) 2025

Secondary school example, Parramatta, NSW

Completed. Subjects included English, Business Studies and Mathematics.

WORK EXPERIENCE

Casual Sales Assistant Oct 2025 – Present

XXXX Clothing Store, Parramatta, NSW

- Greet and help customers, answering questions and finding the right products
- Operate the register, handle cash and card payments and process exchanges
- Restock shelves and racks and keep displays neat during busy trading

Retail Work Experience Aug 2025 – Aug 2025

XXXX Supermarket, Parramatta, NSW

- Shadowed staff over a one-week placement and helped face up and restock shelves
- Learned how the checkout works and practised greeting and serving customers

LICENCES & CERTIFICATIONS

- First Aid certificate (HLTAID011)
- Driver's licence (Learner / L plates)

REFEREES

Referees available on request.