

Sarah Mitchell

04xx xxx xxx | sarah.mitchell@example.com | Penrith, NSW

PROFESSIONAL SUMMARY

Patient and caring teacher aide with a Certificate III in School Based Education Support and classroom placement experience. Skilled in supporting students with learning needs in small groups and one-on-one, and working closely with teachers to help every child take part. Looking for a teacher aide or learning support role in a primary school.

KEY SKILLS

- Supporting students one-on-one and in small groups
- Literacy and numeracy support
- Supporting students with disability and additional needs
- Positive behaviour support
- Working with teachers to adapt activities
- Playground and excursion supervision
- Clear communication with students and staff
- Child safety and confidentiality

EDUCATION

Certificate III in School Based Education Support (CHC30221) 2025

Training provider example, Sydney, NSW

Included a supervised work placement in a primary school classroom.

Higher School Certificate (HSC) 2010

Secondary school example, Penrith, NSW

WORK EXPERIENCE

Teacher Aide (work placement) Aug 2025 – Oct 2025

XXXX Primary School, Penrith, NSW

- Supported Year 2 students in small reading and maths groups
- Helped a student with additional needs take part in classroom activities
- Prepared learning resources and helped with playground supervision

Parent Volunteer 2022 – 2025

XXXX Primary School, Penrith, NSW

- Helped with reading groups, school events and excursions
- Supported the canteen and fundraising events

Customer Service Assistant 2015 – 2021

XXXX Pharmacy, Penrith, NSW

- Served customers, handled payments and kept the store organised
- Trained new staff and handled enquiries calmly and confidentially

LICENCES & CERTIFICATIONS

- Working With Children Check (NSW)
- First Aid certificate (HLTAID011)
- Driver's licence

REFEREES

Referees available on request.